



Indira Gandhi Delhi Technical University for Women Examination Division

Instructions to the Students for Examinations

The Answer Booklet consists of 48 pages. No continuation sheets shall be provided to any candidate under any circumstances. So the candidates are required to complete their Answers within this booklet only.

1. Student will NOT be allowed to write the exam without Admit Card issued by the Examination Division.
2. Student must read the “Regulations on UFM” available on the University website.
3. Do not write your Examination Roll Number/any Mark at any other place other than space provided on the title cover of the Answer-Book.
4. Do not write any matter except your Examination Roll No. on your question paper.
5. A candidate guilty of making appeals to examiners in her answer-book will entail the penalty as provided for use of unfair means.
6. No answer book or paper of any kind is to be removed from Examination Hall except the question paper. No page is to be torn out/replaced in the answer book.
7. This answer book must be delivered to the invigilator on duty in the room, even if no question has been attempted.
8. No candidate will be allowed to leave the Examination Hall before half the time is over.
9. Always keep the student Examination Admit Card with you and show it to the Invigilator/Staff on duty as and when required/demanded.
10. The candidates should not talk with any examinee and should not disturb smooth functioning of the Examination Centre during the conduct of examination.
11. Candidates are expected to bring their own pen, pencil and other material like drawing board, “T” Square, etc. Borrowing of instruments inside the examination hall is not permitted
12. The Examinees should check their pockets, desks, geometric boxes etc., immediately after they occupy their seats. If any paper written on otherwise found, it should be handed-over to the invigilator on duty.
13. Before writing on the answer-book the candidates should see that they have been supplied correct question paper as per the date sheet and also the answer book supplied to them is not damaged on any account.
14. Candidate should legibly write Enrolment No., Paper Name, Paper Code, Semester etc. on the cover of their answer book at appropriate places therein.
15. Candidate should number the answer according to the number given in question paper.
16. No blank pages be left in between answer to various questions.
17. Strike off the blank pages in the Answer book, if any before submitting the answer book to the invigilator.
18. A candidate who comes after 30 minutes of the commencement of the Examination shall not be permitted to take the examination.
19. No candidate shall be allowed to carry inside the examination hall, any textual material printed or written, bits of paper or any other material of like nature.
20. Candidate shall use only Blue or Black ink pen or ball pen in the answer booklet. Use of any other ink/ball pen (Except blue or black) by the candidate in the Answer Booklet shall be considered as use of unfair means.
21. Cellular phones, and articles like nature shall not be allowed in the examination hall (scientific/simple calculators are, however, permissible in this examination hall, if prescribed.)
22. Smoking in the examination hall during the conduct of examination is strictly prohibited.
23. Do not write anything inside the answer book before distribution of question paper.